



POLICY MANUAL

UPDATED 2021

Arizona Dental Hygienists' Association

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INTRODUCTION TO THE POLICY MANUAL

The AzDHA Policy Manual contains major policies adopted by the General Assembly. Together with ADHA Policy Manual, these collections of definitive statements reflect the Association's attitudes and serves to guide and determine present and future planning. Most importantly, they provide the impetus for our advocacy work.

Once adopted, a policy remains in effect until the General Assembly amends, rescinds or retires it. Members attending the General Assembly should familiarize themselves with both the AzDHA Policy Manual as well as the ADHA Policy Manual. AzDHA has taken the position that, as a tripartite organization, the policies of ADHA, as established by the ADHA House of Delegates which includes Arizona representation, are applicable to Arizona and need not be duplicated in the AzDHA Policy Manual.

The AzDHA Board of Directors periodically appoints a task force to review the AzDHA Policy Manual for relevance and to recommend amendments to existing policies or to retire or rescind redundant or outdated policies.

Retired policies will be archived in a separate Retired Policy Archive and available for review upon request by any member.

How to Use Your Policy Manual

Policy Statements are categorized under a major heading: Refer to the Table of Contents.

Each policy statement is further identified by a number:

1st # - Number assigned to the proposed resolution (PR) when it was adopted by the General Assembly

2nd # - Year the policy was most recently amended or adopted

1st # after / - Number assigned to the PR when originally adopted

2nd # after / - The year the policy was originally adopted

The letter "S" following any PR number denotes it was a substitute resolution

The AzDHA Policy Manual is available to the public on azdha.org.

What is Not in the Policy Manual

The Policy Manual does not include "directives" which are specific statements or requests that some action should be taken. These statements, should they arise and be supported at the General Assembly would be forwarded to the Board of Directors for further consideration and implementation if possible. The Board of Directors must consider the impact on Association resources prior to fulfilling directives passed by the General Assembly.

The Policy Manual does not include administrative procedures which guide the Board of Directors to effectively and efficiently manage our organization. If members have suggestions to improve how the organization is managed, they are encouraged to reach out directly to the Board of Directors or take their ideas to the leadership of their local component.

CONTINUING EDUCATION

6-80

The Arizona Dental Hygienists' Association defines acceptable continuing education guidelines as those courses:

1. Which apply to the practice of dental hygiene and promotes optimum health and service to the public
2. Are related to the behavioral sciences, management, and administrative programs
3. In organizational development related to leadership conferences and officer workshops

DENTAL HYGIENE EDUCATION

3S-20/3-81

The Arizona Dental Hygienists' Association advocates that all dental personnel complete academic coursework or continuing dental education activities that include both theory and supervised clinical practice before administering or monitoring nitrous oxide – oxygen analgesia.

DENTAL HYGIENE PRACTICE AND TECHNOLOGY

5-20S/3-15

The Arizona Dental Hygienists' Association affirms that a telehealth-enabled examination is a valid substitute for an in-person examination and supports telehealth parity.

ETHICS

8-20S/5-02

The Arizona Dental Hygienists Association endorses dental products and services that are supported by evidence-based research.

PUBLIC HEALTH

6-20S/1-15

The Arizona Dental Hygienists' Association supports the goals of the Arizona State Oral Health Action Plan.