



ARIZONA STATE BOARD OF DENTAL EXAMINERS

4205 North 7th Avenue, Suite 300 • Phoenix, Arizona 85013

Telephone (602) 242-1492 • Fax (602) 242-1445

www.dentalboard.az.gov

Dear Affiliated Practice Dental Hygienist:

Enclosed is an Affiliated Practice Relationship Notification Form. All areas of the form must be completed and submitted to the Board within thirty days after the effective date of the Agreement or amendment to the Agreement, in order for a valid Affiliated Practice Relationship to be in effect. Failure to submit a complete Notification Form, comply with all Statute and Rule related to Affiliated Practice Relationships, or to notify the Board within thirty days after the termination date from both the Affiliated Practice Dental Hygienist and Dentist are grounds for disciplinary action under Arizona Revised Statutes (A.R.S.) § 32-1263.

The following documents must be submitted (Please use this as a checklist to ensure all required documents are submitted):

- ___ Completed Dental Hygienist Notification Form which includes signed and notarized affidavit of eligibility
- ___ Affiliated Practice Agreement signed by both the Dental Hygienist and Dentist
- ___ Completed Dentist Notification Form
- ___ Photocopy of Procedures and Standing Orders
- ___ Photocopy of Referral and Reporting of Finding Form
- ___ Photocopy of Permission and Medical History Form (Patient Information)

Mail the Notification Form and other required documents to the address listed above. Upon receipt of these acceptable, completed forms and affidavit, the Board will issue a letter acknowledging the establishment of the Affiliated Practice Relationship.

It is your responsibility to keep the Board informed of any address changes or amendments to the Agreement including amendment to the Standing Orders.

For your convenience, templates are attached that can be used as guidelines for developing your Affiliated Practice Agreement and related documents. If you have any questions, contact Sherrie Biggs, Licensure Manager at 602.542.4453.

Enclosures:

- Dental Hygienist Notification Form
- Affiliated Practice Agreement
- Dental Notification Form
- Procedures and Standing Orders
- Referral Form and Report of Findings Template
- Permission and Medical History Form (Patient Information) Template
- Copy of the Statutes and Rules relating to Affiliated Practice Relationship



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**DENTAL HYGIENE
Affiliated Practice Notification Form
Affidavit of Affiliated Practice Dental Hygienist Eligibility**

Affiliated Practice (AP) Dental Hygienist Information A.R.S. 32-1289.01(B)(1)&(3)

Last Name _____ First _____ Middle _____

Mailing Address _____

City _____ State _____ Zip _____

Phone (____) _____

Arizona License Number _____ Original Issue Date _____

AP Dentist Information A.R.S. § 32-1289.01(B)(2)

Last Name _____ First _____ Middle _____

Arizona License Number _____

Practice Information A.R.S. § 32-1289.01(B)(3)(a) or (b)

Please check the paragraph which applies to you:

- a. I have held an active license as a dental hygienist for at least 5 years and have been actively engaged in dental hygiene practice for at least 500 hours in each of the two years immediately preceding the affiliated practice relationship.
- b. I hold a bachelor's degree in dental hygiene, have held an active license for at least three years and been actively engaged in dental hygiene practices for at least five hundred hours in each of the two years preceding the affiliated practice relationship.

Affiliated Practice Agreement A.R.S. 32-1289.01(C)(1) & (2) and A.A.C. R4-11-502(D)

Attach a completed Affiliated Practice Agreement signed by the Affiliated Practice dental hygienist and dentist Please confirm each statement by initialing. The Affiliated Practice Agreement includes the following:

- 1. An identification of the affiliated practice setting in which the dental hygienist may deliver services pursuant to the affiliated practice relationship.

2. ___ An identification of the services to be provided and any procedures and standing orders the dental hygienist must follow. The standing orders shall include the circumstances in which a patient may be seen by the dental hygienist.
- D. ___ A provision for a substitute dentist to cover an extenuating circumstance that renders the affiliated practice dentist unavailable for contact, communication, or consultation with the affiliated practice dental hygienist.

Affiliated Practice Relationship Requirements A.R.S. § 32-1289.01(D)

The following requirements apply to all dental hygiene services provided through an affiliated practice relationship. Please confirm your understanding of each statement by initialing.

1. ___ Patients who have been assessed by the dental hygienist shall be directed to the affiliated dentist for diagnosis, treatment or planning that is outside the dental hygienist's scope of practice, and the affiliated dentist may make any necessary referrals to other dentists.
2. ___ The affiliated practice dental hygienists shall consult with the affiliated practice dentist if the proposed treatment is outside the scope of the agreement.
3. ___ The affiliated practice dental hygienist shall consult with the affiliated practice dentist before initiating further treatment on patients who have not been seen by a dentist within twelve months of the initial treatment by the dental hygienist.
4. ___ The affiliated practice dental hygienist shall consult with the affiliated practice dentist before initiating treatment on patients presenting with a complex medical history or medication regimen.
5. ___ The patient shall be informed in writing that the dental hygienist providing the care is a licensed dental hygienist and that the care does not take the place of a diagnosis or treatment plan by a dentist.

Continuing Education Information A.A.C. R4-11-609(A)(1)

The dental hygienist has completed 12 hours of continuing education. A minimum of 4 hours in medical emergencies and a minimum of 8 hours in at least two of the following: pediatric or other special health care needs, preventative dentistry or public health/community based dentistry.

Medical Emergencies		
Course Name	Course Sponsor	Hours
Pediatric or Other Special Needs		
Course Name	Course Sponsor	Hours

Preventative Dentistry		
Course Name	Course Sponsor	Hours
Public Health Community Based Dentistry		
Course Name	Course Sponsor	Hours
TOTAL HOURS		

Cardiopulmonary Resuscitation (CPR) A.A.C. R4-11-609(A)(2)

1. Hold a current certificate in basic cardiopulmonary resuscitation (CPR). Please attach a copy of your CPR certification.

I, _____(your name), the Affiliated Practice Dental Hygienist, affirms that all information submitted by me in this Affiliated Practice Notification Form is true to the best of my knowledge and that I have met all the requirements of Arizona Revised Statutes § 32-1289.01 and Arizona Administrative Code R4-11-609.

I fully understand that any false statement in this Affiliated Practice Notification Form shall be grounds for disciplinary action authorized by A.R.S. 32-1263.

Date

Signature of Dental Hygienist

STATE OF _____

County of _____

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20 _____.

Notary Public

Commission Expires:

Affiliated Practice Agreement

_____ Dental Hygienist

And

_____ Dentist

agree to enter into an Affiliated Practice Relationship and to abide by all requirements of Affiliated Practice as stated in Arizona Revised Statutes (A.R.S.) § 32-1289.01 and Arizona Administrative Code (A.A.C.) Title 4, R4-11-609.

The effective date of this agreement is: _____

The termination date of this agreement is: _____

The dental hygienist and dentist shall notify the Arizona State Board of Dental Examiners within thirty days after the termination date of this agreement if the date is different than the termination date.

The affiliated practice setting(s) in which the dental hygienist may engage in dental hygiene practice under this agreement is (ARS § 32-1289.01(E)) a health care organization or facility, a long-term care facility, a public health agency or institution, a public or private school authority, a government-sponsored program, a private nonprofit or charitable organization or a social service organization or program.):

The procedures and standing orders that the dental hygienist must follow under this agreement are stated in the attached Standing Orders document. The standing orders include the circumstances in which a patient may be seen by the dental hygienist.

Patients who have been assessed by the dental hygienist shall be directed to the affiliated dentist for diagnosis, treatment or planning that is outside the dental hygienist's scope of practice, and the affiliated dentist may make any necessary referrals to other dentists. A Referral Form that may be used is attached.

The affiliated practice dental hygienist shall consult with the affiliated practice dentist if the proposed treatment is outside the scope of the agreement.

The affiliated practice dental hygienist shall consult with the affiliated practice dentist before initiating further treatment on patients who have not been seen by a dentist within twelve months of the initial treatment by the dental hygienist.

The affiliated practice dental hygienist shall consult with the affiliated practice dentist before initiating treatment on patients presenting with a complex medical history or medication regimen.

The patient shall be informed in writing that the dental hygienist providing the care is a licensed dental hygienist and that the care does not take the place of a diagnosis or treatment plan by a dentist. A Patient Information Form that may be used is attached.

The dentist in an affiliated practice relationship shall be available to provide an appropriate level of contact, communication and consultation with the affiliated practice dental hygienist during the business hours of the affiliated practice dental hygienist. A substitute dentist will be available in the event of an extenuating circumstance that renders the affiliated dentist unavailable for contact, communication and consultation.

The dentist in an affiliated practice relationship shall adopt procedures to provide timely referral of patients referred by the affiliated practice dental hygienist to a licensed dentist for examination and treatment planning. If the examination and treatment planning is to be provided by the dentist, that treatment shall be scheduled in an appropriate time frame. The affiliated practice dentist or the dentist to whom the patient is referred shall be geographically available to see the patient.

The dental hygienist will maintain an appropriate level of contact, communication and consultation with the affiliated dentist. State the manner and frequency (i.e. monthly meeting, weekly, conference call, etc.):

The dental hygienist will perform only those duties within the terms of this affiliated practice relationship and the Standing Orders attached. Root planing, administration of local anesthetics (see Arizona Revised Statutes § 32-1281(E)(1) for exceptions) and administration nitrous oxide may not be performed. The dental hygienist is responsible and liable for all services rendered by the dental hygienist under this affiliated practice relationship.

_____ Date _____ Signature of Dental Hygienist

STATE OF _____

County of _____

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20 _____.

Commission Expires:

Notary Public

_____ Date _____ Signature of Dentist

STATE OF _____

County of _____

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20 _____.

Commission Expires:

Notary Public

The dentist in an affiliated practice relationship shall adopt procedures to provide timely referral of patients referred by the affiliated practice dental hygienist to a licensed dentist for examination and treatment planning. If the examination and treatment planning is to be provided by the dentist, that treatment shall be scheduled in an appropriate time frame. The affiliated practice dentist or the dentist to whom the patient is referred shall be geographically available to see the patient.

The dental hygienist will maintain an appropriate level of contact, communication and consultation with the affiliated dentist. State the manner and frequency (i.e. monthly meeting, weekly, conference call, etc.):

The dental hygienist will perform only those duties within the terms of this affiliated practice relationship and the Standing Orders attached. Root planing, administration of local anesthetics (see Arizona Revised Statutes § 32-1281(E)(1) for exceptions) and administration nitrous oxide may not be performed. The dental hygienist is responsible and liable for all services rendered by the dental hygienist under this affiliated practice relationship.

_____ Date _____ Signature of Dental Hygienist

STATE OF _____

County of _____

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20 _____.

Commission Expires:

Notary Public

_____ Date _____ Signature of Dentist

STATE OF _____

County of _____

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20 _____.

Commission Expires:

Notary Public



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**DENTIST
Affiliated Practice Notification Form**

Affiliated Practice (AP) Dentist Information A.R.S. § 32-1289.01(I)

Last Name _____ First _____ Middle _____

Mailing Address _____

City _____ State _____ Zip _____

Home Phone (____) _____ Business Phone (____) _____

Arizona License Number _____

AP Dental Hygienist Information A.R.S. § 32-1289.01(I)

Last Name _____ First _____ Middle _____

Mailing Address _____

City _____ State _____ Zip _____

Home Phone (____) _____ Business Phone (____) _____

Arizona License Number _____

I, the above cited Affiliated Practice Dentist, have entered into an Affiliated Practice agreement with the above cited Affiliated Practice Dental Hygienist.

A copy of the signed Affiliated Practice Agreement is attached to this Notification Form.

Date

Signature of Dentist

STATE OF _____

County of _____

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20 _____.

Commission Expires:

Notary Public

*****The following document is a sample*****

Procedures and Standing Orders For Dental Hygienist in an Affiliated Practice Relationship

Affiliated Dental Hygienist Name: _____

Date: _____

Procedures allowed in this agreement

Assessment (any or all of the following may be provided):

- Medical and dental history review
- Blood pressure screening if indicated by medical condition
- Screen the oral cavity and surrounding structures to include any or all of the following assessments, as appropriate:
 - extraoral head and neck areas
 - intraoral hard and soft tissues
 - perform periodontal assessment
- Perform dental restorative charting and recording of clinical findings
- Expose and process dental radiographs according to ADA guidelines
- Perform a caries risk assessment

Dental Hygiene/Preventive Services (any or all of the following may be provided):

- Perform all procedures necessary for a complete prophylaxis except root planing, the administration of local anesthetic (see Arizona Revised Statutes § 32-1281(E)(1) for exceptions), administration of nitrous oxide analgesia.
- Apply dental sealants to teeth according to ADA and Centers for Disease Control and Prevention guidelines
- Administer topical fluoride gels and varnishes as indicated according to ADA and Centers for Disease Control and Prevention guidelines

Education:

- Discuss patient's homecare procedures and provide instruction when appropriate
- Provide tobacco cessation intervention and referral when appropriate.

General guidelines:

The dental hygienist should follow the standard of care for dental hygiene, and consult with the Affiliated Practice Dentist in questionable cases.

Circumstances in which a patient may not be seen by the dental hygienist

The dental hygienist may not provide treatment to the patient in the following cases:

- Treatment should not be initiated if the intraoral screening indicates the following conditions:
 - Active herpetic lesions
 - Acute, symptomatic and/or painful dental infection
 - If the patient has not received the treatment or planning for which a previous referral was made by this dental hygienist, the dental hygienist shall not provide further treatment.

Procedures and Standing Orders For Dental Hygienist in an Affiliated Practice Relationship

- If the medical history review indicates any of the following conditions, consult with the Affiliated Practice Dentist before proceeding:
 - Tuberculosis (TB)
 - Diabetes
 - Seizures
 - Asthma or upper respiratory infection
 - Hemophilia
 - Leukemia
 - Non-compliance with premedication order when indicated, according to the ADA and the American Heart Association guidelines.

- If medical history indicates presence of systemic condition/disease (cardiovascular, uncontrolled thyroid, etc.), take and record patient's blood pressure. Consult with the Affiliated Practice Dentist if the blood pressure readings are not within standard guidelines for the age of the patient.

Information to Patient/Referral

- Prior to treatment, parents or caregivers must be informed that “A licensed dental hygienist will be providing dental hygiene preventive services. This care does not take the place of a dental examination or complete dental care.”

- After assessment and/or treatment, inform patient and parent/caretaker in writing of all conditions that should be called to the attention of a dentist. The form should include the statement, “A licensed dental hygienist provided dental hygiene preventive services. This care does not take the place of a dental examination or complete dental care.”

- The form provided must include a written referral to the Affiliated Practice Dentist for treatment or planning that is outside of the dental hygienist's scope of practice (e.g., obvious, active caries).

*****The following document is a sample for children*****

Referral Form and Report of Findings

Name of Program: _____

Affiliated Dental Hygienist: _____

Affiliated Dentist: _____

Today _____ (date), your child _____ (name) had a dental screening and/or dental hygiene prevention services provided by a **licensed dental hygienist**.

These are the findings and recommendations:

X	A. This is only a screening. This screening does not take the place of a dental examination. Your child should still have a regular dental check-up.
	B. Your child has a dental infection (abscess) and needs to see a dentist immediately.
	C. It appears your child has cavities! Cavities will not go away. Cavities spread to other teeth and can spread infection to the entire body. HURRY! Make an appointment with a dentist.
	D. No visible cavities: However, we did not take x-rays that would detect cavities between the teeth. It would be best for your child to see a dentist to be sure there are no cavities between the teeth.
	E. Cleaning: <input type="checkbox"/> Your child received a cleaning today. <input type="checkbox"/> Your child is in need of a dental cleaning and should visit a dental office soon.
	F. Sealants: <input type="checkbox"/> Your child received dental sealants today. <input type="checkbox"/> Your child is in need of sealants and should visit a dental office soon. <input type="checkbox"/> Your child's teeth cannot have dental sealants at this time because: <input type="checkbox"/> The molars appear to have decay. <input type="checkbox"/> The molars have fillings. <input type="checkbox"/> The molars already have sealants. <input type="checkbox"/> The permanent molars haven't come in yet. Please have them re-checked in 6 months.
	G. Fluoride: <input type="checkbox"/> Your child received a fluoride treatment today. <input type="checkbox"/> Your child is in need of a fluoride treatment and should visit a dental office soon.
	H. Other findings and recommendations: _____ _____

Please call the dental office listed below for follow-up care. The dental hygienist may not provide further treatment to your child until any dental treatment outside the hygienist's scope of practice (such as fillings) is completed.

Affiliated Dentist _____ Phone () _____

Address _____

*****The following document is a sample for children*****

Permission and Medical History Form (Patient Information)

Name of Program: _____

Affiliated Dental Hygienist: _____

Affiliated Dentist: _____

(Please print)

Child's Name: First _____ MI _____ Last _____

Address _____
Street _____ City _____ Zip Code _____

Home Phone (_____) _____ Date of Birth _____ Gender _____

Has your child ever visited a dentist before? Yes No

Does your child have or has your child had (please circle):

Asthma	Yes	No	Congenital Heart Disease	Yes	No
Heart Murmur	Yes	No	Rheumatic Heart Disease	Yes	No
Diabetes	Yes	No	Bleeding Problems	Yes	No
Seizures	Yes	No	Latex or Nickel Allergies	Yes	No
Tuberculosis (TB)	Yes	No			

Is your child taking any medications? Yes No

If yes, what medications? _____

Does your child have any allergies? Yes No

If yes, what allergies? _____

Has your child had any serious illness(es) or operation(s)? Yes No

If yes, what illness(es) or operation(s)? _____

Is there anything else we should know about the health of your child?

List _____

Who should we contact in the event of an emergency?

Name (print) _____ Daytime Phone (_____) _____

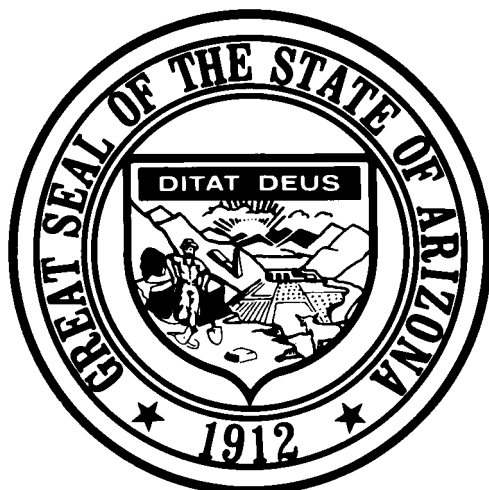
Address _____
Street _____ City _____

I am the parent or guardian of the child named above. I give consent for my child to receive the dental screening and preventive oral health services provided by an Affiliated Practice Dental Hygienist. To the best of my knowledge, the medical history questions have been answered correctly and accurately. I allow my child to receive any x-rays, cleaning, sealants and/or fluoride that may be recommended.

I understand that the Affiliated Practice Dental Hygienist providing care is an Arizona licensed dental hygienist and that this care does not take the place of a complete dental examination or dental care. I understand that the hygienist will refer my child to a dentist for treatment outside the hygienist's scope of practice, and that if my child has not received the treatment, the dental hygienist may not provide further treatment.

Name of Parent/Guardian (Printed) _____

Signature _____ Date _____



ARIZONA STATE BOARD
OF
DENTAL EXAMINERS

Arizona Revised Statutes
Arizona Administrative Code
Relating to Affiliated Practice Relationships

July 2015

ARIZONA REVISED STATUTES

§ 32-1289 Employment of dental hygienist by public agency, institution or school; definition

- A. A public health agency or institution or a public or private school authority may employ dental hygienists to perform necessary dental hygiene procedures under either direct or general supervision pursuant to § 32-1281.
- B. A dental hygienist employed by or working under contract or as a volunteer for a public health agency or institution or a public or private school authority before an examination by a dentist may perform a screening or assessment and apply sealants and topical fluoride.

(As amended 2015)

§ 32-1289.01 Dental hygienists; affiliated practice relationships; rules; definition

- A. A dentist who holds an active license pursuant to this chapter and a dental hygienist who holds an active license pursuant to this article may enter into an affiliated practice relationship for the delivery of dental hygiene services.
- B. A dental hygienist shall satisfy all of the following to be eligible to enter into an affiliated practice relationship with a dentist pursuant to this section for the delivery of dental hygiene services in an affiliated practice relationship:
 - 1. Hold an active license pursuant to this article.
 - 2. Enter into an affiliated practice relationship with a dentist who holds an active license pursuant to this chapter.
 - 3. Meet one of the following:
 - a) Have held an active license as a dental hygienist for at least five years and be actively engaged in dental hygiene practice for at least five hundred hours in each of the two years immediately preceding the affiliated practice relationship.
 - b) Hold a bachelor's degree in dental hygiene, have held an active license for at least three years and be actively engaged in dental hygiene practice for at least five hundred hours in each of the two years preceding the affiliated practice relationship.
- C. An affiliated practice agreement between a dental hygienist and a dentist shall be in writing and shall include at least the following:
 - 1. An identification of the affiliated practice settings in which the dental hygienist may deliver services pursuant to the affiliated practice relationship.
 - 2. An identification of the services to be provided and any procedures and standing orders the dental hygienist must follow. The standing orders shall include the circumstances in which the patient may be seen by the dental hygienist.
- D. The following requirements apply to all dental hygiene services provided through an affiliated practice relationship:
 - 1. Patients who have been assessed by the dental hygienist shall be directed to the affiliated dentist for diagnosis, treatment or planning that is outside the dental hygienist's scope of practice, and the affiliated dentist may make any necessary referrals to other dentists.
 - 2. The affiliated practice dental hygienist shall consult with the affiliated practice dentist if the proposed treatment is outside the scope of the agreement.
 - 3. The affiliated practice dental hygienist shall consult with the affiliated practice dentist before initiating further treatment on patients who have not been seen by a dentist within twelve months of the initial treatment by the dental hygienist.
 - 4. The affiliated practice dental hygienist shall consult with the affiliated practice dentist before initiating treatment on patients presenting with a complex medical history or medication regimen.
 - 5. The patient shall be informed in writing that the dental hygienist providing the care is a licensed dental hygienist and that the care does not take the place of a diagnosis or treatment plan by a dentist.
- E. A contract for dental hygiene services with licensees who have entered into an affiliated practice relationship pursuant to this section may be entered into only by:
 - 1. A health care organization or facility.
 - 2. A long-term care facility.
 - 3. A public health agency or institution.
 - 4. A public or private school authority.
 - 5. A government-sponsored program.
 - 6. A private nonprofit or charitable organization.
 - 7. A social service organization or program
- F. An affiliated practice dental hygienist may not provide dental hygiene services in a setting not listed in subsection E of this section.
- G. Each dentist in an affiliated practice relationship shall:
 - 1. Be available to provide an appropriate level of contact, communication and consultation with the affiliated dental hygienist during the business hours of the affiliated practice dental hygienist.

2. Adopt standing orders applicable to dental hygiene procedures that may be performed and populations that may be treated by the dental hygienist under the terms of the applicable affiliated practice agreement and to be followed by the dental hygienist in each affiliated practice setting in which the dental hygienist performs dental hygiene services under the affiliated practice relationship.
 3. Adopt procedures to provide timely referral of patients referred by the affiliated practice dental hygienist to a licensed dentist for examination and treatment planning. If the examination and treatment planning is to be provided by the dentist, that treatment shall be scheduled in an appropriate time frame. The affiliated practice dentist or the dentist to whom the patient is referred shall be geographically available to see the patient.
 4. Not permit the provision of dental hygiene services by more than three affiliated practice dental hygienists at any one time.
- H. Each affiliated dental hygienist, when practicing under an affiliated practice relationship:
1. May perform only those duties within the terms of the affiliated practice relationship.
 2. Shall maintain an appropriate level of contact, communication and consultation with the affiliated dentist.
 3. Is responsible and liable for all services rendered by the dental hygienist under the affiliated practice relationship.
- I. The dental hygienist and the affiliated dentist shall notify the Board of the beginning of the affiliated practice relationship and provide the Board with a copy of the agreement and any amendments to the agreement within thirty days after the effective date of the agreement or amendment. The dental hygienist and the affiliated dentist shall also notify the Board within thirty days after the termination date of the affiliated practice relationship if this date is different than the contract termination date.
- J. Subject to the terms of the written affiliated practice agreement entered into between a dentist and a dental hygienist, a dental hygienist may perform all dental hygiene procedures authorized by this chapter except for any diagnostic procedures that are required to be performed by a dentist. Procedures identified in section 32-1281, subsection B paragraphs 4 and 5 are subject to the conditions prescribed in Section 32-1281, subsection E, paragraph 1.
- K. The Board shall adopt rules regarding participation in affiliated practice relationships by dentists and dental hygienists that specify the following:
1. Additional continuing education requirements that must be satisfied by a dental hygienist.
 2. Additional standards and conditions that may apply to affiliated practice relationships.
 3. Compliance with the dental practice act and rules adopted by the Board.
- L. For the purposes of this section, "Affiliated Practice Relationship" means the delivery of dental hygiene services, pursuant to an agreement, by a dental hygienist who is licensed pursuant to this article and who refers the patient to a dentist licensed pursuant to this chapter for any necessary further diagnosis, treatment and restorative care.
- (New section 2015)

ARIZONA ADMINISTRATIVE CODE

R4-11-502. Affiliated Practice

- A. A dentist in a private for profit setting shall not enter into more than 15 affiliated practice relationships under A.R.S. § 32-1289 at one time.
- B. There is no limit to the number of affiliated practice relationships a dentist may enter into when working in a government, public health, or non-profit organization under section 501(C)(3) of the Federal Revenue Code.
- C. Each affiliated practice dentist shall be available telephonically or electronically during the business hours of the affiliated practice dental hygienist to provide an appropriate level of contact, communication, and consultation.
- D. The affiliated practice agreement shall include a provision for a substitute dentist in addition to the requirements of A.R.S. § 32-1289(F), to cover an extenuating circumstance that renders the affiliated practice dentist unavailable for contact, communication, or consultation with the affiliated practice dental hygienist.

(New section 2007)

R4-11-609. Affiliated Practice

- A. To perform dental hygiene services under an affiliated practice relationship pursuant to A.R.S. § 32-1289, a dental hygienist shall:
 1. Provide evidence to the Board of successfully completing a total of 12 hours of recognized continuing dental education that consists of the following subject areas:
 - a. A minimum of four hours in medical emergencies; and
 - b. A minimum of eight hours in at least two of the following areas:

- i. Pediatric or other special health care needs,
 - ii. Preventative dentistry, or
 - iii. Public health community-based dentistry, and
- 2. Hold a current certificate in basic cardiopulmonary resuscitation (CPR).
- B. A dental hygienist shall complete the required continuing dental education before entering an affiliated practice relationship. The dental hygienist shall complete the continuing dental education in subsection (A) before renewing the dental hygienist's license. The dental hygienist may take the continuing dental education online but shall not exceed the allowable hours indicated in R4-11-1209(B)(1).
- C. To comply with A.R.S. § 32-1289(E) and (F) and this Section, a dental hygienist shall submit a completed affidavit on a form supplied by the Board office. Board staff shall review the affidavit to determine compliance with all requirements.
- D. A dental hygienist who practices or applies to practice under an affiliated practice relationship shall ensure that all signatures in an affiliated practice agreement, amendment, notification, and affidavit are notarized.
- E. Each affiliated practice dentist shall be available telephonically or electronically during the business hours of the affiliated practice dental hygienist to provide an appropriate level of contact, communication, and consultation.
- F. The affiliated practice agreement shall include a provision for a substitute dentist, to cover an extenuating circumstance that renders the affiliated practice dentist unavailable for contact, communication, and consultation with the affiliated practice dental hygienist.

(New Section 2007)