

## Notice of Intent to Make a Motion

Upon review of past General Assembly minutes, an error of omission was discovered. Therefore, at the General Assembly on October 21, 2017 Secretary Jan Midkiff will move to amend the previously approved 2015 General Assembly Minutes by inserting after Proposed Bylaw 6 the following missing information on additional PBYS and PRs that were considered.

The missing information to add is as follows:

Proposed Bylaw 7 Adopted	Governance Task Force	Be it Resolved that ASDHA Amend Article II, Membership, Section 3,C Only CERTIFIED Voting Members may DEBATE, MAKE OR SECOND MOTIONS, AND VOTE DURING THE GENERAL ASSEMBLY. ONLY VOTING MEMBERS MAY hold office in the Association OR ITS components and/OR serve on the Board of Directors, PROVIDED, HOWEVER, one student member from each dental hygiene program in the state of Arizona, shall be eligible to serve as a voting member OF THE GENERAL ASSEMBLY AS set forth IN THESE BYLAWS.
Proposed Bylaw 8 Adopted as amended	CADHS	Be it Resolved that ASDHA Amend Article V Board of Directors Section 14, Vacancies Vacancies on the Board of Directors shall be filled by PRESIDENTIAL APPOINTMENT and such appointee(s) shall serve until the next meeting of the General Assembly at which time the remainder of the original term(s) WILL BE FILLED BY ELECTION.
Proposed Bylaw 9 Adopted	CADHS	Be it Resolved that ASDHA Amend Article VI Officers Section 6 Qualifications for Office All officers shall be voting members who have held membership in the Association for at least one year and are currently serving on the BOD
Proposed Bylaw 10 Adopted	Governance Task Force	Be it Resolved that ASDHA Amend Article VII ADHA Representation, Section 3, Qualifications: Delegates and alternates shall be voting members, in good standing, of the Association and meet the same minimum qualifications as those elected directors of this Association AND a delegate must have been a previous delegate or alternate.
Proposed Bylaw 11	CADHS	Out of Order by passage of PBY 10
Proposed Bylaw 12	CADHS	Out of order by passage of PBY 6
Proposed Bylaw 13 <i>Refer to the BOD with the proviso to report to</i>	CADHS	Be it Resolved that ASDHA ADD a New Section: Article V Board of Directors, Section 15, Communication with ASDHA Membership to read: Any action taken by the Board of Directors and any reports presented to the

<i>the membership in 60 days how this will be handled</i>		Board shall be reported to the membership on the "members only" ASDHA website and by email within three (3) days.
Proposed Bylaw 14	CADHS	Out of order by passage of PBY 10
Proposed Resolution 1 Adopted	Advocacy Committee	Be it resolved that ASDHA Adopt the following policy statement: The ASDHA advocates the development of and funding for the implementation of a statewide oral health plan to reduce the prevalence of oral disease in Arizona.
Proposed Resolution 2 Adopted as amended	Advocacy Committee	Be it Resolved that ASDHA Adopt the following policy statement: The ASDHA advocates for the use of teledentistry for collaborative treatment.
Proposed Resolution 3 Adopted	Board of Directors	Be it resolved that ASDHA Adopt the following policy statement: The ASDHA asserts the data gathered by registered dental hygienists through teledentistry shall be considered as valid as an in person examination by the collaborating dentist.
Proposed Resolution 4 Adopted	Board of Directors	Be it Resolved that ASDHA Adopt the following policy statement: The ASDHA advocates the inclusion of preventive and restorative dental care as a medical necessity for Medicare beneficiaries.
Proposed Resolution 5 Adopted	Board of Directors	Be it Resolved that ASDHA Adopt the following policy statement: The ASDHA advocates inter-professional education for dental hygiene students and continuing education opportunities for registered dental hygienists to prepare for team based practice models.

**Arizona State Dental Hygienists' Association (ASDHA)**  
**General Assembly**  
**November 21, 2015**

LOCATION: Rio Salado Conference Center, 2323 W. 14<sup>th</sup> Street, Tempe

TIME: Saturday, November 21, 2015 8 am – 5 pm

ATTENDEES: Laura Corbin (President), Sue Smedley (Vice President), Emma Violante (Secretary), Alison Fox (Treasurer), Mary Busch, Sandra DeVita, Joyce Flieger (Directors at Large) 45 certified voting members

<b>MEETING ITEM</b>	<b>SPEAKER</b>	<b>DISCUSSION</b>	<b>ACTION ITEMS</b>
<b>Call To Order</b>	Laura Corbin	Called meeting to order at 8:36 am	
<b>Establish Quorum</b>	Laura Corbin	Quorum established, 42 certified voting members in attendance.	
<b>Pre Assembly Session</b>		National Anthem : Jennifer Anderson Pledge of Allegiance: Emma Violante	
<b>Opening Remarks</b>	Laura Corbin		
<b>Moment of Silence</b>	Laura Corbin	Remembering those we have lost this year	
<b>Introductions</b>	Laura Corbin	District XI Trustee: Lin Sarfaraz; Parliamentarian : Mike Peck, Axiom Guests: Jim Norton, Jeff Gray, Jessie Armendt, Voting Students Members: Phoenix College: Yolanda Quintana; Rio Salado: Shelley Tang Collins; NAU: Kaitlin Ringulberg; Mohave: Garrett Slater, Tellers: Catherine Eaton, NAU; Twylln Gibbens, Rio Salado ; Samantha Borny, NAU; Valery Brady Phoenix College; ASDHA Board of Directors	
<b>Table Introduction</b>		People at table introduced themselves and shared something you may not know about them	
<b>Award Presentations</b>	Laura Corbin	Component Awards: NADHS: Amy Ho; SADHS :Carolyn Long; CADHS: Joanne Harrelson Distinguished Service Award: Emma Violante	
<b>State of the Association</b>	Laura Corbin	Shared Highlights of the past year as we restructured ASDHA to a Board of Directors	
<b>Treasurer's Report</b>	Alison Fox	Shared Pie Chart of 2014-2015 Budget showing income and expenses; Shared Pie Chart 2015-2016 Budget showing anticipated income and expenses	Question: Why are we not doing more community service? Question: Will Betsy Reynolds be back this year for Scientific Conference?

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<p><b>Advocacy Ad Hoc Committee Report</b></p> <p><b>Axiom Public Affairs Presentation</b></p>	<p>Deb Kappes</p> <p>Jim Nortin, Jeff Gray, Jessie Armendt</p>	<p>Shared accomplishments of Advocacy Committee: especially the passage of SB 1282 Hired Axiom Public Affairs</p> <p>Presentation on some of their past successes and strategies they plan to use to further ASDHA's political agenda Main contacts for ASDHA: Kelsey Lundy and Jessie Armendt both have worked with ASDHA before and are familiar with our concerns</p>	
<p><b>ADHA Update</b></p>	<p>Lin Sarfaraz</p>	<p><b>“ Be the leader you’d like to follow”</b> If you would like to serve on the national level Biodata Forms due February 1, 2016 District XI ADHA Student Delegate applications due January 15, 2016 can find information on ADHA website; California/Arizona fund alternate student delegate; all students encouraged to apply Membership for ASDHA is 495 as of November 21<sup>st</sup> Lin explained that ASDHA is chartered through ADHA which is a tripartite organization. All Constituents must complete charter agreements with ADHA within 24 months. Constituents must be Incorporated as a 501-c-6 and file taxes with the government, hold regular meetings report financial information back to ADHA, adopt policy governing structure, operations and administration of organization; state purpose which must be aligned with ADHA Options for Components are to Incorporate like the Constituents, be Unincorporated ( function like a committee through ASDHA) or disband/ or merge with another component Advantages to Charter Agreements: Volunteers are insulated against recourse ADHA has better understanding of what is happening with Constituents and Components, All state and federal laws are being followed Yolanda Quintana- ADHA Student Delegate 2015 shared her experience at ADHA Annual Session in Nashville Announced 2016 CLL in Pittsburgh June 8-14, 2105 encouraged members to register Announced 2017 CLL in Jacksonville, Florida June 14-20, 2017</p>	
<p><b>Robert’s Rules Review and Rules of Assembly</b></p>	<p>Mike Peck; Professional Registered Parliamentarian</p>	<p>Reviewed Robert’s Rules and Rules of Assembly</p>	
<p><b>Discussion on Proposed Resolutions and Proposed Bylaws</b></p>		<p>Lin Sarfaraz Moderated the discussion</p>	

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<b>Candidates Forum</b>	Sue Smedley	<p>Declared Candidates for Board of Directors: Deb Kappes and Terri Chandler, No nominations from the floor, nominations closed</p> <p>Declared candidate for ADHA Delegate: Ann Ross, No nominations from the floor, nominations closed</p> <p>Declared ADHA Alternate Delegate: Michelle Gross- Panico, Nominations from the floor Shawn Everingham and Alison Fox, Nominations closed</p> <p>Deb Kappes, Ann Ross, Shawn Everingham and Alison Fox made brief statements about why they were seeking the position.</p> <p>Elections will follow during General Assembly</p>	
<b>Recess for Lunch</b>	<p>Laura Corbin</p> <p>Sandra DeVita</p>	<p>Presidents Recognition Awards: Board of Directors: Board –Members –At Large: Joyce Flieger, Mary Busch and Sandra DeVita; Secretary: Emma Violante; Treasurer: Alison Fox; Vice President Sue Smedley</p> <p>Membership Awards: Special Recognition of ASDHA’s longest member: Betsy Davis</p> <p>Door Prize drawings: Michelle Burman-CADHS, Danielle Whistler-CADHS; Margaret Perry-SADHS; Laura Corbin-CADHS; Stacey Cislo-NADHS; Catherine Roustan-NADHS; Tricia Moore-NADHS; Ann Ross-EVDHS; Shelley Fluge-NADHS; Emma Violante- CADHS</p>	
<b>Convene General Assembly</b>	Laura Corbin	<p><b>Call to Order 2:04 pm</b></p> <p><b>Established Quorum 42 certified voting members present</b></p> <p><b>Adopt Agenda as presented</b></p> <p><b>Adopt Rules as presented</b></p> <p><b>2014 General Assembly Minutes Reviewed,/ motion to adopt as presented</b></p>	<p>Adopted</p> <p>Adopted</p> <p>Adopted</p>
<b>Nominations Report</b>	Sue Smedley	See Candidates listed above from morning session	

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<b>Proposed ByLaw 1 Adopted</b>	CADHS	Be it Resolved that ASDHA Article II, Membership be Amended as follows: Section 2 A. (b) Senior Status Professional members who have reached their full retirement age as set by the Social Security Administration and have either been a Professional of the AMERICAN DENTAL HYGIENISTS' ASSOCIATION for an aggregate total of thirty (30) years, or twenty-five (25) consecutive years may apply for senior status	Adopted
<b>Proposed ByLaw 2 Adopted</b>	Board of Directors	Be it Resolved that ASDHA: Amend Article VIII, Section 4; Certification of Membership All members wishing to attend the General Assembly must register and be certified by the Treasurer. REGISTRATION WILL CLOSE 21 DAYS PRIOR TO THE SCHEDULED ASSEMBLY AT 11:59 PM. CERTIFICATION AND NOTIFICATION WILL BE COMPLETED BY THE TREASURER 14 DAYS PRIOR TO THE SCHEDULED ASSEMBLY. Members who do not meet certification requirements will be notified and told that they may attend the Assembly, but cannot vote.	Adopted
<b>Proposed ByLaw 3 Adopted</b>	Governance Task Force	Be it Resolved that ASDHA Article VI. Officers, Section 1. Officers be amended to read: The Board of Directors shall select individual directors to the positions of officers of the Association after the voting members of the General Assembly elect the individual directors at large. Those officer positions shall be president, vice president, secretary, and treasurer.	Adopted
<b>Proposed ByLaw 4 Out of Order</b>	Governance Task Force	Out of Order by passage of PBY #3	
<b>Proposed ByLaw 5 Rejected</b>	Board of Directors	Be it Resolved that ASDHA Amend Article V Section 3: Participants : All members may attend open BOD meetings. OPEN bod MEETINGS ARE DEFINED AS FACE TO FACE MEETINGS. Any other persons may be invited to attend and participate, without vote, in all regular and special meetings of the BOD and may be invited to attend meetings held in executive session. Non Board members may address the Board and provide advice during discussion, but may not make or second motions or vote.	Rejected
<b>Proposed ByLaw 6 Adopted</b>	Board of Directors	Be it Resolved that ASDHA Amend Article V Section 9: Meetings by Conference Call: Any action to be taken at a meeting of the Board of Directors therefore may be taken through the use of a conference telephone or other communications equipment by means of which all persons participating in the meeting can simultaneously communicate with each other. Participation in such a meeting shall constitute presence in person at the meeting of the persons so participating. Notwithstanding anything set forth to the contrary in these Bylaws, notice of any meeting to be held by conference call (whether regular or special) may be delivered a minimum of forty-eight hours prior to the meeting. MEMBERS MAY REQUEST TO ATTEND BOD MEETINGS HELD BY CONFERENCE CALL, SUCH REQUESTS WILL BE GRANTED AS APPROPRIATE.	Adopted

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<b>Elections</b>	Catherine Eaton, Head Teller	Board of Directors: Deb Kappes and Terri Chandler  ADHA Delegate: Ann Ross  ADHA Alternate Delegates: 1 <sup>st</sup> : Michelle Gross- Panico 2 <sup>nd</sup> Shawn Everingham 3 <sup>rd</sup> Alison Fox	<b>Board of Directors:</b> <b>Deb Kappes and Terri Chandler</b>  <b>ADHA Delegate:</b> <b>Ann Ross</b>  <b>ADHA Alternate Delegates:</b> <b>1<sup>st</sup>: Michelle Gross- Panico</b> <b>2<sup>nd</sup> Shawn Everingham</b> <b>3<sup>rd</sup> Alison Fox</b>
<b>Installations</b>	Lin Safaraz, District XI Trustee	Installed Directors at Large, ADHA Delegate and ADHA Alternate Delegates	
<b>Announcements:</b>	JoAnne Harrelson	CADHS presented Laura Corbin with a plant to thank her for her service	
<b>Adjourned Assembly</b>	Laura Corbin	Adjourned at 4:26 pm	