

Arizona Dental Hygienists' Association General Assembly Minutes

November 5, 2016

8:00 Registration:

Certified Voting Registered	Certified Voting who attended	Students/guests who attended	Total attendees
50 Certified 1 Non-certified	36 Attended 15 No Shows	45 Reg. 34 Attended 11 No Shows	70 Members and 1 guest

8:30 Pre- Assembly Session

1. National Anthem and Pledge of Allegiance- *Sue Smedley*
2. Code of Ethics for Dental Hygienists
3. Introductions
 - a. Board members, Component Presidents, AzDHA Past Presidents
 - b. Students from Fortis, Mesa, Phoenix, Mesa, Mohave, Rio Salado
 - c. Rio Salado (our hosts) faculty: *Patty Price*
 - d. Voting Students
 - e. Axiom Public Affairs: *Jessie Armendt*
 - f. Registered Parliamentarian: *Mike Peck*
4. President's Address
5. Advocacy Update - *Deb Kappes, Jessie Armendt of Axiom*
 - a. Q: *When is Capitol Day? Tuesday, February 28 2017*
 - b. Q: *What is upcoming with AzDHA legislation?*
 - i. *teledentistry parameters clarified*
 - ii. *expansion of dental benefits for adult AHCCCS members specifically pregnant women*
 - iii. *Dental Care for Arizona (coalition includes Pew) has submitted a Sunrise Application for a Dental Therapist- this was not put forth by AzDHA, but we wish to be involved in the discussions*
 - iv. *BODEX \$5 million overage: possible reduction in license fees for future*
6. Treasurer's Report - *Alison Fox*
 - a. Q: *How much money does AzDHA have in reserves? \$197,000*
7. ADHA Delegation Report - *Trinity Cleveland, Caila Blades*
8. Contests and Door Prizes announced - *Mary Busch, Sandra DeVita*
9. Awards, Recognition, Presentations - *Sue Smedley*
 - a. *2016 ADHA Delegation: Chair and Delegate Trinity Cleveland, Delegates: Ann Ross, Tricia Moore, Alternates: Michelle Panico, Alison Fox, Sue Smedley, Student Delegate: Caila Blades*
 - b. *Component Leadership: CADHS: Mildred Lubimir, SADHS: Debbie Schultz*
 - c. *Unique Access to Care: Ann Ross*
 - d. *Distinguished Service: Phebe Blitz*
 - e. *Board of Directors Recognition: Mary Busch, Terri Chandler, Laura Corbin, Sandra DeVita, Alison Fox, Deb Kappes*
 - f. *President's Recognition from the Board: Sue Smedley*
10. Proposed Rules of Assembly, PBYS - *Laura Corbin*
11. Candidates Forum - *Sue Smedley*
 - a. *Board of Directors: none declared*
 - b. *ADHA Delegate: Trinity Cleveland, Laura Corbin, Shari Mikolajczyk*

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c. ADHA Alternate Delegate: Laurie Clark, Shelley Fluegge

12. Round table discussions of Proposed Rules, PBYS and RDH issues/concerns for future of the profession

12:30 Member Appreciation Lunch, Student Presentations, Vote for Contests
Door Prizes - Sandra DeVita

1:45 "6 Ways to make effective Motions" - Parliamentarian Mike Peck

1. Motion recommendation: allow 13 members who registered and for the General Assembly after the official 21 day cutoff date (but within the posted cutoff date) to vote (providing their status permits voting at the General Assembly). The Assembly would have to suspend the 21 day rule to accomplish this.

2:15 Convene General Assembly

1. Call to Order - Sue Smedley
2. Award Contest Winners from lunch Vote
 - a. Student Creativity Prize: Winner: Fortis "Mexico community service project" : also presenting: Rio Salado, Phoenix College
 - b. Renaming the Scientific Conference: Winner: "AzDHA Impact" submitted by Terri Chandler
 - c. Membership Recruitment: Winner: Lorraine Sack from SADHS
3. Tally the voting members to establish a quorum - Tellers
 - a. Quorum Established
 - b. Motion: the 21 day rule for General Assembly voting member registration in Bylaws be suspended for this General Assembly.
 - i. Action: Motion passed by $\frac{2}{3}$ vote
 - ii. Result: 13 members who registered after the 21 day cutoff allowed to vote (providing their status permits voting at the General Assembly).
4. Adopt the meeting rules
 - a. Motion: Proposed Meeting Rules be adopted
 - i. Amendments proposed, accepted
 - ii. Action: Meeting Rules Adopted as amended, passed by $\frac{2}{3}$ vote
 - iii. Result: (see below for brief text of Amended, Adopted Meeting Rules)
 1. BOD to review and provide initial approval of General Assembly Minutes at first monthly meeting after election
5. 2015 GA Minutes – review and adopt
 - a. Motion: 2015 GA Minutes be adopted
 - b. Action: Adopted, by $\frac{2}{3}$ vote
6. Nominations report (Slate of Candidates)
 - a. ADHA Delegate Candidates: Trinity Cleveland, Laura Corbin, Sharie Mikolajczyk
 - b. ADHA Alternate Delegate Candidates: Laurie Clark, Shelley Flugge
7. Nominations from the floor:
 - a. ADHA Alternate Delegate Candidate: Renee Taylor
 - b. AzDHA Board of Directors: Janis McClelland, Jan Midkiff, Danielle Whisler
8. PRs and PBYS

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PBY #1 **Adopted**

Amend Article VII, ADHA Representation to read:

Section 3. Qualifications

~~Delegates and alternates shall be voting members in good standing, of the Association and meet the same minimum qualifications as those elected directors of this Association and a delegate must have been a previous delegate or alternate. ONLY VOTING MEMBERS WHO HAVE HELD MEMBERSHIP IN THIS ASSOCIATION FOR AT LEAST ONE YEAR SHALL BE ELIGIBLE FOR ELECTION AS DELEGATES OR ALTERNATE DELEGATES.~~

Section 6. Elections

~~Delegates shall be elected by the Association's General Assembly. Delegates shall be elected in such a manner so that their terms expire in alternate years. The nominees receiving the highest number of votes in descending order shall be declared delegates OR ALTERNATES. Alternates shall be subsequent to the results of the election of delegates. Those candidates for delegate not elected shall be automatically nominated for alternate. The nominees receiving the highest number of votes shall be declared alternate delegates. DELEGATES AND ALTERNATE DELEGATES SHALL BE ELECTED PURSUANT TO RULES AND PROCEDURES DETERMINED BY THE GENERAL ASSEMBLY.~~

PBY #2 **Adopted**

Amend Article VII, Section 8 to read:

Duties. Delegates shall represent this Association at all sessions of the ADHA, District XI Workshops and shall keep the Association informed of ADHA activities. The Chair of the ADHA delegation shall be ~~a delegate completing the second year of a two year term,~~ elected by the delegation at the first meeting of the delegation and shall be responsible for the AzDHA Constituent report to the ADHA House of Delegates.

9. Election results:

- a. ADHA Delegates: Laurie Clark, Shelley Fluegge, Trinity Cleveland
- b. ADHA Alternate Delegates: Laura Corbin first alternate delegate, Sharie Mikolajczyk second alternate delegate, Renee Taylor third alternate
- c. Board of Directors: Janis McClelland, Jan Midkiff, Danielle Whisler

10. Installations:

- a. AzDHA Board of Directors: Mary Busch, Terri Chandler, Deb Kappes, Janis McClelland, Jan Midkiff, Sue Smedley, Danielle Whisler
- b. ADHA Delegation:
 - i. Delegates: Laurie Clark, Trinity Cleveland, Shelley Fluegge, Ann Ross
 - ii. Alternate Delegates: Laura Corbin, Sharie Mikolajczyk, Renee Taylor

11. Adjourn Assembly 4:05

Meeting Rules of the AzDHA General Assembly 2016- **Adopted as AMENDED** (synopsis of actions)

Changes: insertions are **bold**, deletions are ~~struck through~~

3. Proposed Resolutions and Proposed Bylaw Amendments must be submitted to the president no less than 21 days prior to the General Assembly to **ensure they will** be included in the General Assembly materials. Any new proposed resolutions or proposed bylaw amendments that arise after **the final posting on the website** ~~that time~~ must be presented in writing when called for by the ~~meeting Chair~~ **president** during the PR/PBY Consideration section of the Assembly by consent of a two-thirds (2/3) vote of the voting members of the Assembly.

4. Participants have prepared for the Assembly prior to the meeting by reading the General Assembly materials provided ~~on the AzDHA Website in the Member's Only section. General Assembly materials will be posted at least 14 days~~ prior to the General Assembly **or printed copies will be made available to the attendees.**

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5. Table Facilitators will be selected by the *Governance* **General Assembly** Task Force. Each table will select a Reporter.
6. During open discussion with the entire Assembly, participants wishing to speak will be recognized by the *Chair* **president**; each speaker must identify himself/herself before speaking.
9. The General Assembly *Committee* **Task Force** shall **report on the certified attendees to establish a quorum.** *make a report immediately following the Call to Order for the purpose of establishing a quorum.*
10. Any main motion or amendments presented from the floor must be in writing and presented to the ~~meeting-chair~~ **president** and secretary following its reading on the floor
11. Participants shall address the Assembly only through the ~~meeting-chair~~ **president** and shall not participate in direct conversation at the microphone.
12. Participants will be recognized by the ~~meeting-chair~~ **President** in order of presentation at a microphone. When recognized the speaker must identify himself/herself before speaking. To ensure complete consideration of all issues, no limit will be placed on the number of times one individual may speak to a question. However, debate shall be limited to two (2) minutes per speaker with no one being granted the floor until all others who wish to speak have spoken.
15. Certified voting members of the Assembly will be furnished with voting cards and paper ballots **to be used for all decisions.** *to be used as appropriate for propositions and candidate elections.*
16. A call for nominations for elected AzDHA positions shall be **announced to the members via appropriate media** *made in the ASDHA eNewsletter and posted on the website* no later than 60 days prior to the Member General Assembly.
21. During the Candidates' Forum each candidate is allowed one speech not to exceed three (3) minutes. After all candidates for a position have spoken, questions/answers from the Assembly will be allowed of all candidates for this position not to exceed 10 minutes. **Candidates who cannot be present may submit a pre-recorded speech for the forum.** *Candidates must be present at the time of the Candidates' Forum or will forfeit the opportunity to speak.*
28. The tellers shall distribute, collect, and tally the ballots. The chair will report the election results **and the Secretary record the details.** *to include (1) number of votes cast, (2) number of votes necessary for election, (3) number of invalid votes, and (4) number of votes received by the candidate who meets the minimum necessary for election. When no candidate receives the minimum number of votes necessary for election, the chair shall read the number of votes for each candidate.*
30. In the event of a tie vote or when no candidate receives the minimum number of votes necessary for election, a second and subsequent election(s) will be held as soon as practical by any means allowed by the Bylaws and using a ballot with the names of all candidates from the first ballot
32. The minutes of the General Assembly will be reviewed and approved by the Board of Directors at its first **monthly** meeting following the General Assembly. The minutes shall include a summary of all actions taken by the Assembly. *activity including final action on all proposed resolutions, proposed bylaws amendments, and referrals and recommendations from the Assembly.* **Final approval of the Minutes will be done by the subsequent General Assembly.**